

No. Syd/215/2/2019
Consulate General of India
Sydney

TENDER NOTICE

15th January 2019

Subject: Invitation for competitive bids for supply of IT equipment, make and model for the Consulate at Level 1-4, 265 Castlereagh Street, Sydney NSW 2000.

1. Sealed bids are invited from professional companies / firms for supply of IT equipment, make and model for the Consulate at Level 1-4, 265 Castlereagh Street, Sydney NSW 2000 subject to the following specification and conditions:


S. No.	ITEM	Model and Specification	Remarks	No. of Equipment
1	Desktop (Single Monitor)	Minimum Configuration: Intel Corei3 4170 3.7 Ghz (Preferred i5) HDD:500GB SATA HDD 7200 rpm RAM:8 GB DDR3 1600 MHz RAM Key-Board and Mouse DVD RW : /ODD/OS: Minimum 8 USB Port for connecting peripherals Win10 Professional with Warranty (64 bit) CHASSIS: Small form Factor(SFF) Chassis DISPLAY (minimum): 1X 21.5" WTFT (1366x768, VGA only, HDMI, LED) with IE 11.0 or above	This is minimum configuration. Higher/advanced configurations will also be ok.	7
2	Laser Printer Mono	Samsung Laser Printer SL-M3320ND/XIP , HP or Equivalent	This is minimum configuration. Higher/advanced configurations will be fine.	2
3	Document Scanner	Fujitsu ScanPartner 30F (High Duty Scanner) OR Fujitsu Image Scanner fi-7240	Any other model may not work with PSP application so specific model needs to be considered	2
4	Barcode Reader	Unitech MS250 Scanners USB I/F / Symbol LS2208/LI2208 or other compatible model		5

2. **The terms and conditions of the tender would be as follows:**

(a) **Tender Details:** Bidder should also furnish with the tender, complete and full details of the specifications of the IT equipment, make and model, including details of warranty and maintenance.



- (b) **Tender Documents:** The Tender documents will be free of cost. The Consulate will not be responsible to compensate for any expenses or losses which may incurred by the bidder in the preparation and submitter of his Tender.
- (c) **Contract Amount:** Once agreed to by the firm, the contract amount shall not be increased during the period of the contract by the bidder.
- (d) **Quoted (bid) Price:** Price quoted should be on an all-inclusive basis and shall include the cost of all services, personnel, transportation, installation, taxes etc. No extra cost beyond the quoted amount shall be payable on any account. Also, indicate the GST (whether quoted price is inclusive or exclusive).
- (e) **Commencement of the works:** Once the contract is awarded, the winning bidder will have to provide the photocopier machine within seven (7) working days. The winning bidder will also be required to carried out the same within the tender amount.
- (f) **Validity of the Bids:** Prices quoted in the bids of the tender should remain valid for acceptance for sixty (60) days from date of closing of tender, without any price escalation for whatever reason.
- (g) **Guarantee / Warranty:** Guarantee / Warranty of supplied material should be at least two (2) years quoted.
- (h) The successful bidder shall be responsible for supply of the IT products in the Consulate within the tender amount.
- (i) A Bid shall be treated as successful only after the competent authority in the Consulate General of India has approved it in accordance with the terms of the Tender Notice. Consulate General of India shall send the notice of acceptance to the successful lowest Bidder. Subsequent to the notice, a contract shall be signed between the Consulate of India and the successful lowest Bidder.
- (j) The Consulate of India reserves the right to revoke the contract at any time if the services rendered are not found satisfactory during the period of contract.
- (k) The bids in sealed envelope(s) should be submitted to **Head of Chancery, Consulate General of India, Sydney, Level 1, 265 Castlereagh Street, Sydney NSW 2000** latest by 1500 pm on **21st January 2019**. Tenders received after the deadline will not be considered. Tender will be opened on **21st January 2019** at 1600hrs.


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